



MINISTERO DELLA DIFESA

DIREZIONE GENERALE PER IL PERSONALE CIVILE

3° REPARTO 8^a DIVISIONE 1^a SEZIONE

Viale dell'Università 4 - 00185 Roma

Tel. – fax. 06.49862426

r3d8s0@persociv.difesa.it

M_DGCIV

Prot. Nr.67898

Del 08/09/2010

PARTENZA

A

INDIRIZZI IN ALLEGATO

OGGETTO: candidature di dipendenti civili a posti a “status internazionale”. **Legge 27 luglio 1962 n.1114.**

seguito circ.n.28282 del 08/04/2010

Il Segretariato Generale della Difesa e Direzione Nazionale degli Armamenti ha reso noto che è disponibile il posto a status internazionale presso la Divisione di Programma FSAF di cui alla tabella sottoindicata.

Il personale interessato dovrà presentare la propria candidatura inoltrando **solo ed esclusivamente** la seguente documentazione:

- application form in lingua inglese e in duplice copia;
- fotocopia del titolo di studio richiesto dalla relativa job description;
- fotocopia del documento di identità;
- lettera di accompagnamento in inglese nella quale si esplicitano i motivi per i quali si intende prestare servizio presso l'OCCAR, come prescritto dalle vigenti disposizioni impartite dal medesimo Ente in materia di selezione e reclutamento del personale (OCCAR Management Procedure – OMP9 del 01/07/2006).

Si richiama inoltre l'attenzione su quanto disposto dalla circolare a cui si fa seguito relativamente al requisito di sicurezza richiesto.

Le candidature, anche su cd – rom (formato pdf), dovranno pervenire a questa Direzione Generale - 3° Reparto - 8^a Divisione - 1^a Sezione - improrogabilmente entro la data indicata nella citata tabella.

| Posto | Località | Descrizione | Pos.econ.richiesta | Lingua | Scadenza |
|---------|------------------|---------------------|---------------------------|---------|------------|
| N. A643 | Parigi (Francia) | “Launchers Officer” | Grado A3(equiv.p.e.A3-F3) | inglese | 27/09/2010 |

IL DIRETTORE DELLA DIVISIONE
(Dirig. dr.ssa Marina MASSARUTI)

f.to



Organisation for Joint Armament Co-operation Executive Administration

Vacancy Notice

| | |
|----------------------------|--|
| Post | A643 – Launchers Officer |
| Grade | A3 |
| Division | FSAF Programme Division |
| Section | AMMUNITIONS & LAUNCHERS SUB-SECTION |
| Management of Staff | |
| Location | Paris area, France |
| Start Date | 01.01.2011 |
| Interview Date | Week commencing 22/11/10 |

1. Background

The scope of the Programme is the definition, development, production and in-service support of the Future Surface to Air systems Family (FSAF), based upon the following systems:

- Surface-to-Air Anti-Missile system (SAAM);
- Surface-to-Air Medium Range Land system (SAMP/T).

The management of this Programme seeks to optimise the use of as many common elements as possible and also gives consideration to the potential to extend the capabilities of the systems.

2. Duties

The Launchers Officer will report to the Technical Section Leader.
He / she is responsible for the Launchers Sub-systems.

The post holder will:

- support the Section Leader in participating to the definition, monitoring and control of all sub-system programme activities, internal and external to the PD including all activities concerning the industry involved in the programme, for respecting the established technical development, the time scale and costs, and the activities relating to logistics, maintenance, installation, quality and modification of control requirements;
- interact with all other Sections of the PD according to all relevant activities of interest;
- contribute to the preparation of new contracts;
- contribute to the preparation of meetings and all relevant documents, as required, for all questions regarding the respect of technical requirement and contractual performance specifications;
- provide advice on proposed modification of the sub-systems, verifying, with the Programme Management Section, the configuration of sub-systems prior to each firing campaign;
- monitor the trials, participating to the preparation and direction of the organisation for "sub-system qualification processes" taking care, in co-operation with other PD sections of

Points of contact

1 Roberto Cusello (FSAF Programme Division)
2 Björn Rönnau (Human Resources Division)



+ 33 (0)1 5724 8876
+ 49 228 5502 182

E-mail

roberto.cusello@occar.int
bjoern.roennau@occar.int



the relationship between FSAF PD and national organisations concerning qualification activities;

- contribute to the management of the production process and control, with personnel responsible for other subsystems, the organisation of the production cycle and costs, in respect of work sharing between states, updating the production and cost schedules in line with national requirements and proposing corrective measures necessary in case of exorbitant costs and for work sharing imbalance;
- contribute to the Experts Working Groups, as directed by the Programme Manager and to the preparation of Programme technical reports;
- apply all enforceable procedures within the defined relations among the bodies involved in the programme;
- support the Section Leader in all activities concerning the launchers, carrying out all necessary actions for ensuring the regular running of the programme;
- manage, for the relevant activities of interest, technical coherence between FSAF and PAAMS development activities, within overall FSAF Programme Manager responsibility;
- if necessary, take temporary additional task as required by the Programme Manager.

3. **Knowledge and Experience**

Essential:

- Sound knowledge and experience on the type of sub-system which he is responsible for and sufficient knowledge of the FSAF/PAAMS systems;
- knowledge of operational environment of the sub-system;
- knowledge of configuration and quality management's procedures;
- broad experience in trials/testing and acceptance of technically complex deliverables;
- experience in technical management (contracts, relations with industry etc);
- experience of risk management is desirable.

← - - - - **Formattati:** Elenchi puntati e numerati

Desirable:

- awareness of other defence related structures and organisations;
- knowledge of the national and international standards for quality assurance;
- experience in international co-operation activities;
- consolidated experience "in the field".

4. **Competences / Skills**

Essential:

- ability to establish and maintain excellent working relations at all levels in a multicultural context and with respect for diversity;
- excellent interpersonal skills, with the ability to interact and communicate at all levels within OCCAR as well as with Nations;
- executive ability proven through the results attained in this field performing similar jobs in other national/international organisations;
- to orchestrate and implement clear, efficient and logical approaches to work, to manage assignments, objectives and time;
- ability to work in a changing, developing and demanding environment;
- ability to use Computer and Information Technology (ICT) facilities, with working knowledge of MS Office software;
- fluency, orally and written, in the English language.

Desirable:

- good knowledge of Italian and / or French languages is desirable;
- knowledge and experience of database software MS Access highly desirable.

5. Qualifications

A university degree or equivalent in the activities directly related to the prescribed tasks is highly desirable.

6. Security Clearance

National security clearance at "OCCAR-Secret" level is required for this post.



MINISTERO DELLA DIFESA

SEGRETERIATO GENERALE DELLA DIFESA E DIREZIONE NAZIONALE DEGLI ARMAMENTI
III REPARTO - POLITICA DEGLI ARMAMENTI
3° Ufficio – OCCAR

MINISTERO DELLA DIFESA
SEGREDIFESA
M_D GSGDNA 0057009 27-08-2010



PoC: 1° Mar. Lgt. A.M. Augusto PASSA
1° Mar. Lgt. E.I. Angelo PUZIO
1° Mar. Lgt. E.I. Massimo ESPOSITO

✉ :r3u3s0@sgd.difesa.it ☎ 0039-06-4735 3680

**OGGETTO: Richiesta di personale da candidare presso la Divisione di
Programma FSAF di Parigi. – Posizione A643 “Launchers Officer”
Grado A3.**

A VEDASI ELENCO INDIRIZZI IN ALLEGATO 1

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Riferimenti:

- Let. n. 0025062 del 08.10.09 di SMD – I Reparto;
- Let. n. 0081793 del 20.11.09 di PERSOCIV – 3° Reparto.

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1. Si invia, per il seguito di competenza, la “Job Description” relativa al bando di concorso per il posto in oggetto, fatta pervenire dall’Ufficio Centrale dell’OCCAR.
2. Si evidenzia che tale posto è di elevato interesse nazionale. Pertanto, e in linea con quanto assicurato con le lettere in riferimento attesa l’elevata competitività internazionale per tale posizione, le caratteristiche del candidato dovranno essere pienamente rispondenti ai requisiti richiesti dalla “Job Description”.
3. Il predetto Organismo ha specificato che il colloquio per la selezione dei candidati avverrà a Parigi nella settimana con inizio dal 22 Novembre 2010.
4. Le relative segnalazioni di personale idoneo dovranno pervenire allo scrivente entro il **12 Ottobre 2010.**

d’ordine

IL CAPO DEL III REPARTO
(Gen. D. Carmine DE PASCALE)

Allegato 1 alla let. prot. n. 57009, in data 27/08/2010

A: STATO MAGGIORE DELLA DIFESA
I Reparto

SEDE

DIREZIONE GENERALE DEL PERSONALE CIVILE

ROMA

e, per conoscenza:

STATO MAGGIORE DELL'ESERCITO
D.I.P.E.

SEDE

MARINA MILITARE
Ufficio Generale del Personale

ROMA

Diramazione interna:

I REPARTO
IV REPARTO

- STAFF IN CONFIDENCE WHEN COMPLETED -



Organisation for Joint Armament Co-operation

OCCAR RECRUITMENT FORM

PLEASE INSERT DATA IN APPROPRIATE BOXES, PRINT THE COMPLETED FORM, AFFIX PHOTOGRAPH AND SIGN IT.

PLEASE TYPE OR PRINT CLEARLY IN BLACK INK

| | |
|--|--|
| Vacancy for which you are applying: Post No. _____, Post Title _____ | |
| 1. PERSONAL INFORMATION | |
| Mr. Mrs. Miss NAME (surname): _____ (first names): _____ NAME AT BIRTH: _____ MAIDEN NAME (if appropriate): _____ PK/Insee No./Staff No./Matricola No.: _____ DATE/PLACE OF BIRTH (please provide a copy of your passport or Identity card) Day: _____ Month: _____ Year: _____ City: _____ Country: _____ | RECENT PHOTOGRAPH |
| 2. NATIONALITY Present Nationality: Has your nationality ever changed or is it in the process of being changed? No <input type="checkbox"/> Yes <input type="checkbox"/> (please provide certified copy of naturalisation decree for new nationality) (explain the reasons for changing) Do you have dual nationality No <input type="checkbox"/> Yes <input type="checkbox"/> Which? _____ Explain: _____ | |
| 3. RESIDENCE | |
| Present address (to which correspondence should be sent): _____ Home address (if different from above): _____ How long have you lived in your present country of residence? _____ | Telephone / -fax: Home: _____ Office: _____ Can we call you at your office? No <input type="checkbox"/> Yes <input type="checkbox"/> E-mail: (Please complete) _____ |
| 4. MARITAL STATUS | |
| <input type="checkbox"/> 1. Married <input type="checkbox"/> 2. Separated <input type="checkbox"/> 3. Divorced <input type="checkbox"/> 4. Widow(er) <input type="checkbox"/> 5. Single (Date: _____) (Date: _____) (Date: _____) If married, does your spouse work? No <input type="checkbox"/> Yes <input type="checkbox"/> If so, where? _____ Job title: _____ | |

- STAFF IN CONFIDENCE WHEN COMPLETED -

Name: _____ First Name(s): _____

5. RELATIVES

Give names of spouse and any dependants

1. Spouse
2. Children (including adopted)

Other dependants for whom you are legally responsible

| NAME | FIRST NAME | RELATIONSHIP Indicate No. & Marital Status | DATE OF BIRTH D/M/Y | COUNTRY OF BIRTH | NATION- ALITY | CURRENT ADDRESS |
|------|------------|--|---------------------------|---------------------|------------------|-----------------|
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6. LANGUAGES *

Mother tongue:

| | Speaking | Understanding | Reading | Writing |
|---------|----------|---------------|---------|---------|
| English | | | | |
| French | | | | |
| German | | | | |
| Italian | | | | |
| Spanish | | | | |

Additional languages:

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|--|--|--|--|--|
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* Grade as: Fluent / Good / Fair / Poor

7. HAVE YOU EVER PREVIOUSLY APPLIED FOR A POST IN OCCAR?

If so, please state the approximate date of application, and for which post.

Were you interviewed? No ☐ Yes ☐

8. EDUCATION

OTHER PROFESSIONAL QUALIFICATIONS, MEMBERSHIP OF BUSINESS OR PROFESSIONAL ASSOCIATIONS

9. Append a list of theses, patents, publications and other significant work you have done. Please do not send copies.

Other software used:.....

If so, what level?

- STAFF IN CONFIDENCE WHEN COMPLETED -

Name: _____ First Name(s): _____

| | |
|---|--|
| 12.1 PRESENT EMPLOYMENT | |
| COMPANY / ADDRESS | POSITION HELD |
| Dates from: _____ to: _____ | Name and position of person to whom you report |
| Number of people reporting directly to you, or for whom you are responsible | Yearly budget responsibility (if appropriate): |
| Describe duties and scope of responsibilities: | |
| How much notice must you give to leave? | |
| Reasons for leaving | |
| Do you have any objections to our making inquiries of your present employer? No <input type="checkbox"/> Yes <input type="checkbox"/> | |
| 12.2 PREVIOUS EMPLOYMENT | |
| COMPANY / ADDRESS | POSITION HELD |
| Dates from: _____ to: _____ | Name and position of person to whom you reported |
| Number of people reporting directly to you, or for whom you are responsible | Yearly budget responsibility (if appropriate): |
| Describe duties and scope of responsibilities: | |
| Reasons for leaving | |
| Do you have any objections to our making inquiries of your previous employer? No <input type="checkbox"/> Yes <input type="checkbox"/> | |

- STAFF IN CONFIDENCE WHEN COMPLETED -

Name: _____ First Name(s): _____

12.3 PREVIOUS EMPLOYMENT

COMPANY / ADDRESS

POSITION HELD

Dates

from:

to:

Name and position of person to whom you reported

Number of people reporting directly to you, or for whom you are responsible

Yearly budget responsibility (if appropriate):

Describe duties and scope of responsibilities:

Reasons for leaving

Do you have any objections to our making inquiries of your previous employer?

No

☐ Yes ☐

IF YOU HAVE HELD MORE THAN THREE POSITIONS, PLEASE GIVE DETAILS ON A SEPARATE SHEET.

13. MILITARY SERVICE

Have you completed your military service

No ☐Yes ☐

If yes, from:

to:

Last military rank/Duties:

If not, give reasons.

14. Please indicate why you are applying for this post and outline how your knowledge, skills and experience meet the competences required for this role (as detailed in the vacancy notice). You should draw on your experience from your current or previous roles or from other relevant situations.

- STAFF IN CONFIDENCE WHEN COMPLETED -

Name: _____ First Name(s): _____

15. REFERENCES

Please give names and addresses of three Referees (who should not be related to you) who may be approached in connection with your application.

| Name | Position | Address | May be contacted before interviews? |
|------|----------|---------|--|
| | | | No <input type="checkbox"/> Yes <input type="checkbox"/> |
| | | | No <input type="checkbox"/> Yes <input type="checkbox"/> |
| | | | No <input type="checkbox"/> Yes <input type="checkbox"/> |

16. HAVE YOU ANY RELATIVES OR ACQUAINTANCES WORKING IN OCCAR?

If so, please specify

17. HOW DID YOU HEAR ABOUT THIS JOB OPPORTUNITY?**18. DATA PROTECTION**

The information that you provide on this form and that obtained from other sources will be used to process your application for employment. If you succeed in your application and take up employment with us, the information will be used in the administration of your employment with us. All information received by OCCAR-EA will be treated as confidential and used for our internal purposes only. By signing the application form we will be assuming that you agree to the processing of sensitive personal data.

19. DECLARATION

I declare that the information given on all parts of this application form, and in any other forms of documentation which accompanies it, is, to the best of my knowledge, correct. I understand that giving false information will make my application unacceptable and, if I am appointed, lead to my dismissal.

Date:

Signature:

Please remember to attach copies of your passport & highest qualification certificates & a recent photograph.

Please return this form to:
Head of Human Resources Division
OCCAR – EA; Postfach 2107, 53011 Bonn, Germany

**ELENCO INDIRIZZI ALLEGATO ALLA CIRCOLARE N. 67898
DEL 08/09/2010**

**PER SUCCESSIVA RIPRODUZIONE E DISTRIBUZIONE A CURA
DEGLI ENTI INTERESSATI**

| | |
|---|-----------|
| DIFESA GABINETTO | ROMA |
| SEGRETERIE SOTTOSEGRETARI DI STATO ALLA DIFESA | LORO SEDI |
| STAMADIFESA | ROMA |
| STATESERCITO | ROMA |
| MARISTAT | ROMA |
| STATAEREO | SEDE |
| COMANDO SQUADRA AEREA | ROMA |
| SEGRETARIATO GENERALE DELLA DIFESA | |
| E DIREZIONE NAZIONALE DEGLI ARMAMENTI AA.GG. | ROMA |
| SEGRETARIATO GENERALE DELLA DIFESA | |
| E DIREZIONE NAZIONALE DEGLI ARMAMENTI – U.G.G.E.A.T.I | ROMA |
| SEGRETARIATO GENERALE DELLA DIFESA | |
| E DIREZIONE NAZIONALE DEGLI ARMAMENTI | |
| VI° REPARTO (EX TELEDIFE) | ROMA |
| CENTRO ALTI STUDI DIFESA | ROMA |
| SUPERCONSIGLIO | ROMA |
| SUPERPROCURAMILES | ROMA |
| PROCURAGENCORTMILES | ROMA |
| CORTMILES | ROMA |
| TRIBUNALE DI SORVEGLIANZA | ROMA |
| TRIBUNALE MILITARE | ROMA |
| TRIBUNALE MILITARE | NAPOLI |
| TRIBUNALE MILITARE | VERONA |
| CONSIGLIO MAGISTRATURA MILITARE | ROMA |
| BILANDIFE | ROMA |
| ISPEDIFE | ROMA |
| PERSOMIL | ROMA |
| PREVIMIL | ROMA |
| TERRARM | ROMA |
| NAVARM | ROMA |
| ARMAEREO | SEDE |
| GENIODIFE | SEDE |
| COMMISERVIZI | ROMA |
| DIFESAN | ROMA |
| CIVILSCUOLADIFE | ROMA |
| COMLOG E.I. | ROMA |
| NAVISPELOG | ROMA |
| COMLOG | SEDE |